

AGENDA

FOR A REGULAR MEETING ON MONDAY, November 5, 2007
OF THE BOARD OF COUNTY COMMISSIONERS OF CLEVELAND COUNTY
ROOM 200 OF THE COUNTY OFFICE BUILDING 9:00 A.M.
201 SOUTH JONES NORMAN, OKLAHOMA 73069

- A. Meeting called to order.
- B. Quorum call.
- C. Pledge of Allegiance.
- D. Approve the minutes of the Regular Meeting of October 29, 2007.
- E. Old Business:
 - 1. Award and/or Reject County Bid #COM-1350 – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years, for the Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms, Coveralls and Overalls for the County. The bid term will be from the bid award date through one-year (1).
- F. New Business:
 - 1. Discussion, Consideration, and/or Action on the Jail Report from Sid Stell.
 - 2. Discussion, Consideration, and/or Action to Approve the renewal for another year County Bid #HD-1305 – Janitorial Services for the Cleveland County Health Department located at 250 12th Avenue, N.E., Norman, OK. All terms and conditions will remain the same. The renewal period will be from November 6, 2007 through November 5, 2008.
 - 3. Discussion, Consideration, and/or Action to Approve the Renewal Service Agreement between the Cleveland County Treasurer and Sooner Copy Machines, Inc. The agreement will be in effect from July 1, 2007 through June 30, 2008 for the following Copier and Printers:
 - a. (1) Sharp #AR-BC260 with a per copy charge of \$0.0095 for black & white copies and \$0.08 for color copies.
 - b. (7) Sharp #AR-M455NA with a per copy charge of \$0.0075 for black & white copies and \$0.07 for color copies.
 - c. (7) Sharp #MX-4501 with a per copy charge of \$0.0075 for black & white copies and \$0.07 for color copies.
 - d. (1) Sharp #AR-P450 with a per copy charge of \$0.0075 for black & white copies and \$0.07 for color copies.
 - e. (1) Hewlett Packard #4250TN with a per copy charge of \$0.05.
 - f. (1) Destroyit Paper Shredder 4003CC with a monthly charge of \$16.75 per month.

4. Discussion, Consideration, and/or Action to Approve the Renewal Service Agreement between the Cleveland County Treasurer and Manatron, Inc. The agreement will be in effect for one-year (1) for the following:
 - a. IBM 6000 Server, S/N #10F528D at \$334.00 per month.
 - b. Software Support Services for Tax Manager (COBTMG) at \$5,793.00 per month.
 - c. Trust Deposit Support (COBTD) at \$1,256.00 per month.
 - d. Software User License for Collectmax-S and Webhost Collect-S at \$738.00 per month with a Hosting Fee of \$246.00 per month.
5. Discussion, Consideration, and/or Action to Approve the Surface Transportation Program Application for Federal Fiscal Year 2012.
6. Discussion, Consideration, and/or Action to Approve Lease Agreement between the Cleveland County Health Department and Sooner Copy Machines, Inc. for (1) Sharp Copier, Model #AR-168D, at \$42.00 per month. The term will be for 1-year with the option to renew up to 2-years.
7. Discussion, Consideration, and/or Action to Approve Contract Addendum between the Cleveland County Health Department and Vivian Y. Gibson for Direct Observed Therapy Services. The Contract Expense Cap will be increased from \$4,000.18 to \$26,375.18. This will include an additional 900 visits at \$6.00 per visit (\$5,400.00) and an additional 35,000 miles at \$0.485 per mile (\$16,975.00). All other terms of the contract will remain the same.
8. Discussion, Consideration, and/or Action to Approve Renewal Service Agreement between the Cleveland County Treasurer and R.K. Black, Inc. for (2) Kyocera Printers, Model #KM5035, S/N #M3011997 and #M3011996, with a per copy charge of \$0.0115 to be billed quarterly. The agreement will be in effect from October 1, 2007 through September 30, 2008.
9. Discussion, Consideration, and/or Action to Approve Renewal Service Agreement between the Cleveland County Treasurer and Manatron, Inc. The agreement will be in effect for one-year (1) for the following:
 - a. AIX Operating System Support on F50, existing software, at \$2,858.00 per year.
 - b. Payment Processing Interface with Official Payment Corporation at \$3,424.00 per year.
10. Discussion, Consideration, and/or Action to Approve the Resolutions Disposing of Equipment as follows:
 - a. #F202-51 Calculator
(The above item is from the Cleveland County Clerk's Office and is being junked.)

11. Discussion, Consideration, and/or Action to Approve the Resolutions
Disposing of Equipment as follows:

- a. J105-208 Hon Chair
- b. J105-184 Black Combo All Day Chair
- c. J105-222 Hon Chair
- d. J105-225 Phoenix Modular Office Panel System
- e. J105-226 Phoenix Modular Office Panel System
- f. J105-211 Phoenix Modular Office Panel System
- g. J105-227 Global Steno Chair
- h. J105-228 Global Task Chair
- i. L102-143 CRE Steno Chair
- j. L102-142 Global Secretarial Chair
- k. J104-40 All Steele Metal Filing Cabinet
- l. J104-39 All Steele Metal Filing Cabinet
- m. J104-38 All Steele Metal Filing Cabinet
- n. J105-262 American & Richards Modular Furniture
- o. J105-261 Design Options Modular Furniture
- p. J105-260 American Seating Modular Furniture
- q. J105-259 Granda Chair
- r. J105-258 Indoff Modular Furniture
- s. J105-257 Indoff Modular Furniture
- t. J105-255 Creative Seating Task Chair
- u. J105-254 Creative Seating Task Chair
- v. J105-253 Creative Seating Task Chair
- w. J105-252 Creative Seating Task Chair
- x. J105-251 Creative Seating Task Chair
- y. J105-250 Creative Seating Task Chair
- z. J105-248 Global Task Chair
- aa. J105-247 Global Task Chair
- bb. J105-246 Global Task Chair
- cc. J105-245 Global Task Chair
- dd. J105-244 Global Task Chair
- ee. J105-243 Global Task Chair
- ff. J105-241 Global Task Chair
- gg. J105-240 Global Task Chair
- hh. J105-238 Global Task Chair
- ii. J105-235 Global Task Chair
- jj. J105-234 Global Task Chair
- kk. J105-233 Global Task Chair
- ll. J105-232 Global Task Chair
- mm. J105-231 Global Task Chair
- nn. J105-230 Global Task Chair
- oo. J105-229 Global Task Chair

(The above items are from Court Clerk's Office and are being declared surplus or junked.)

12. Approve the September 2007, monthly report for the following:

- a. Saundra DeSelms, County Treasurer
- b. Tammy Howard, County Clerk

13. Approve the following Blanket Purchase Orders:

a. General Fund

08-2564 – R2	The Norman Transcript	\$ 5,000.00
08-2567 – B2A	Ace Hardware	500.00
08-2568 – B2A	United Refrigeration, Inc.	250.00
08-2569 – B2A	Palace Auto Supply, Inc.	1,000.00
08-2570 – B2A	Leon’s Plumbing Heat & Air	1,000.00
08-2571 – B2A	UniFirst	185.00

b. Highway Fund

08-2493 – T2A	Home Depot Credit Services	750.00
08-2496 – T2A	G.W. VanKeppel Company	1,500.00
08-2499 – T2A	Clark Oil Distributors, Inc.	1,500.00
08-2514 – T2A	Fleet Pride	2,000.00
08-2552 – T2A	J & R Equipment, LLC	800.00
08-2556 – T2A	Weldon Parts, Inc.	1,000.00
08-2566 – T2A	Moyers Factory Warehouse, Inc.	600.00

c. Health Fund

08-2480 – MD2	Automated Building Systems, Inc.	500.00
08-2559 – MD1A	Vivian Gibson	22,275.00
08-2560 – MD1A	Wilbur R. Gibson	4,000.00

14. Approve Certificate of Requesting Officers on Blanket Purchase Order Numbers:

08-0112 – SM2	08-0096 – T2A
08-0494 – B2A	08-0124 – T2A
08-0501 – B2B	08-1006 – T2A
08-1138 – B2B	08-1253 – T2A
08-1484 – B2B	08-2033 – T2A
08-1831 – B2B	08-2036 – T2A
08-1832 – B2B	08-2216 – T2A
08-1833 – B2B	
	08-1689 – CFBRE2
08-0509 – MD2	08-2019 – CFBRE2
08-0527 – MD1A	
08-1412 – MD1A	

15. Review, Audit, and Approve Purchase Orders for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 07/08

a. General Fund	\$ 100,703.89
b. Highway Fund	106,542.04
c. Health Fund	8,040.00
d. Sheriff Service Fee Fund	3,785.15
e. Sheriff Revolving Fund	3,307.41
f. Sheriff Commissary Fund	1,308.39
g. County Clerk Preservation Fund	600.00
h. Fair Board Fund	3,119.55

FY 06/07

a. General Fund	\$ 4,618.00
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G. Miscellaneous Discussion.

H. Adjourn.

Date & Time Posted: _____

County Clerk